

PRESIDENT'S REPORT
Leadership Conference
Little Rock, Arkansas
July 21-23, 2005

A. Chapter Information:

a. Chapter Name

Northern New Mexico Chapter of ARMA #119
411 South Santa Clara Bridge Road
Española, NM 87532

b. Chapter Officers & Committee Chairs for 2006

(Committee Chairs for 2006 not yet named)

Lucille Sisneros, President
310 Old Santa Fe Trail
Santa Fe, NM 87501
lsisnero@slo.state.nm.us

Toni Mann, Vice President
1247 Central Ave. Suite C
Los Alamos, NM 87544
tmann@lanl.gov

Debbi Padilla, Secretary
310 Old Santa Fe Trail
Santa Fe, NM 87501
dpadilla@slo.state.nm.us

Sherry Guthrie, Treasurer
5209 Gold Rush Dr. NW
Albuquerque, NM 87120
Sherry.guthrie@att.net

Dolores Salazar, Immediate Past President
(Retired as of July 30, 2005, Present address unknown)

c. Chapter Officers & Committee Chair names 2005

Dolores Salazar, President
Toni Mann, Vice President
Lucille Sisneros, Secretary
Jo Beth Kiehne, Treasurer
Sherry Guthrie, Immediate Past President

Committee Chairs 2005

Membership – Jo Beth Kiehne and Bob Rayner
Recruitment – Barbara Ricci
Newsletter – Sherry Guthrie
Web Page – Tom Chavarria
Ristra Rewards – Lucille Sisneros
Historian/ Lib/Arch/CRM – Leslie Monsalve Jones
Education – All Board Members 2005
Audit – Linda Ropecke
Budget/Finance – Jo Beth Kiehne
Judicial – Joseph Valdez
Legislative – Nick Guillen
Nominating – Sherry Guthrie
Teller – Dolores Salazar
Charity - Dolores Salazar
RIMM – Joseph Valdez

d. Membership Figures

- i. June 30, 2004 –**
- ii. June 30, 2005 – 64 members**
- iii. Chapter Dues for 2006 - \$20.00**
- iiii. Industries represented in Chapter Membership – State Government, Federal Government, Imaging, Records and Archives, County Government, Public Utilities, Information and Technology, Geological**

e. Chapter Meeting

- i. Regular Meeting Date: – Thursday, third week of the month, 11:30 AM – 12:30 PM**
- ii. Frequency of Chapter Meetings: Monthly**
- iii. Chapter Meeting Fees. NONE**

f. Chapter Newsletter

- i. Does Chapter Produce one? YES**
- ii. If Yes:**
 - 1. Title of Newsletter – Platicamos ARMA**
 - 2. Frequency of Publication – 8 publications per year**
 - 3. Editor: Sherry Guthrie – sherry.guthrie@att.net**
 - 4. Publication Format: e-mail**
 - 5. Ad Rates – NONE offered**

g. Chapter Web Site

- i. Chapter URL address: www.nnmarma.org**

ii. Chapter Webmaster – Tom Chavarria –
tom.chavarria@state.nm.us

B. Chapter Educational Program

a. . List of Monthly Program/Speakers

Tom Chavarria, Bureau Chief, - Management of Electronic Documents
Steve Adams, NARA, - NARA's Electronic Records Program
Steve Hughes, Lawyer, - History of State Land Office & Public Records Act
Joseph Valdez, Senior Management Analyst - Advanced Records Management
Carrie Adair, PTLA Instructor - Self Defense

Fall Seminar – Presenter: Dr. Mark Langemo, CRM FAI, Establishing and
Managing Successful Records Management Programs -1 Day Workshop – 84
attendees – Profit \$4,667.27

Spring Seminar – Presenter: Tom Chavarria, Bureau Chief - Approaches to
Records and Information Management – 74 attendees - \$8,294.32

RIM Day Speakers

Daphne Arniz DeLeon, Genealogy
Steve Hughes, History of State Trust Lands
Sherry Guthrie, How to Prepare for a RM Inventory
Steve Adams, NARA's Electronic Records Program

C. List of Projects 2005

Chapter Web Page
St. Elizabeth's Home Shelter
Retreat
Membership Survey
Amending Bylaws
Seminars
Seminar Brochure
Records and Information and Management Day
Protect Your Identity Day
Christmas Project—Espanola Senior Citizens
Community Day

6. Seminar/Workshops—Speakers, etc.

Fall Seminar— 84 attendees
ESTABLISHING AND MANAGING SUCCESSFUL RECORDS MANAGEMENT
PROGRAMS
1-Day Workshop for Records And Information Management Professionals
Presenter: Dr. Mark Langemo, CRM FAI
Profit \$4,667.27

Spring Seminar—74 attendees

APPROACHES TO RECORDS AND INFORMATION MANAGEMENT

Presenter: Tom Chavarria, Bureau Chief for Electronic Records, State of
New Mexico

Profit: \$8,294.32